FilmL.A., Inc.
6255 W Sunset Blvd, 12th Floor
Hollywood, CA 90028
t: (213)977-8600 - f: (213)977-8601
www.filmla.com

Summary Information

Permit No: S00098604 **Type of Permit:** STILL **Release Date:** 09/30/2015

Production Company WINDSOR FASHIONS INC

Insured Company Name WINDSOR FASHIONS INC

Contact Phone No. 1 323-973-4240
Contact Phone No. 2
Fax
Address 9603 JOHN STREET
SANTA FE SPRINGS, California
90670

Production Title WINDSOR PROM 2016

Type of Production Still Photo

Producer Adriana Valdez

Director Adriana Valdez

1st AD Vanessa Gonzales-Becerra

Production Manager Adriana Valdez

FilmL.A. Coordinator Naomi Kajiyama

Location Manager Adriana Valdez
Primary Phone Mobile - 626-533-5418
Secondary Phone Office - 323-973-4240 4268

Location Assistant Vanessa Gonzales-Becerra
Primary Phone Mobile - 323-303-6549
Secondary Phone Office - 323-973-4240

Fees

FILMLA STILL APPLICATION FEE	$60.00
LA CITY DEPT OF REC AND PARKS PARK MONITOR FEE	$342.00
LA CITY DEPT OF REC AND PARKS STILL PHOTO USE FEE 15 PLUS PERSONS	$150.00
LA CITY DEPT OF REC AND PARKS MONITOR REPORTING FEE	$76.00

Total Permit Fee $628.00

Number of Locations 1

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Summary Information — Location

Permit Number	S00098604	**Location Manager**	Adriana Valdez
Production Company	WINDSOR FASHIONS INC	Primary Phone	Mobile - 626-533-5418
Insured Company	WINDSOR FASHIONS INC	Secondary Phone	Office - 323-973-4240 4268
Production Title	WINDSOR PROM 2016		

Location Address 4730 Crystal Springs Dr, Los Angeles, CA, 90027

Location Name GRIFFITH PARK

Location Type Park

Film Dates 10/1/2015 - 10/1/2015 07:00 - 15:30 1 day

Open or Closed to the Public Open

Generic Conditions
*LA CITY AND/OR LA COUNTY FIRE CHECKLIST ATTACHED TO FINAL PERMIT. THE PERMITEE IS RESPONSIBLE FOR COMPLETING CHECKLIST PRIOR TO FILMING ACTIVITY AT THIS LOCATION. NON COMPLIANCE MAY RESULT IN ASSIGNMENT OF A FIRE OFFICER.
Must comply with attached Rec & Park Conditions
Must Maintain 5' Clearance on Sidewalks/Walkways
Must maintain local/emergency access
No cast or crew parking on area streets
No interference with merchant activity.
No interference with vehicular or pedestrian traffic

Please see attached document Windsor.98604.GRIFFITH.pdf

Equipment on Location

Type	Quantity
Cast/Crew vehicles	6

Personnel on Location

Type	Quantity
Cast	3
Crew	12
Rec & Park Monitor required	1
Spot Check	1

Filming Activities Equipment on property; Exterior models against scenery; Handheld equipment; Interior models against scenery;

Jurisdiction **Political:** Los Angeles City - Council District 04 **Police:** Los Angeles Police Department **Fire:** Los Angeles City

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Approvals

LOS ANGELES CITY DEPARTMENT OF REC & PARKS - FILM OFFICE	Wendy Morales
LOS ANGELES CITY POLICE DEPARTMENT	Eliot Hernandez

Coordinator Note SHOOTING AT MERRY GO ROUND

Coordinator Note No generator without presence of UFSO
No smoking allowed

Coordinator Note 1 park monitor required plus 2 hrs admin fees

Parking

Base Camp
Location Type : Filming Location

Crew Parking
Location Type : Filming Location

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Permit #S00098604

PARK FILM OFFICE
City of Los Angeles, Department of Recreation and Parks
4730 Crystal Springs Drive, (Mail Stop 664)
Los Angeles, California 90027
Telephone: (323) 644-6220 Fax: (213) 847-6056

Film Production Guidelines

Welcome to the City of Los Angeles, Department of Recreation and Parks (Department). In our partnership to protect the environmental integrity of our parks the Park Film Office is providing guidelines to ensure a safe and successful film shoot. Please review and provide copies of these guidelines to the appropriate responsible persons. Thank you for the continuous use of our parkland.

- Company ok to shoot stills at the Merry Go Round and adjacent Park Center 10/1/15.
- Company ok to park at Merry Go Round Lot 1.
- Company must leave a minimum of 10 parking spots available to park patrons.
- Company may not park in handicap parking spaces without a valid placard.
- Company must not block pathways at any time.
- Company must work around park patrons and their activities.
- Must leave all areas clean upon completion of filming.
- Must provide own restrooms.
- Must adhere to instructions given by monitor at all times.
- Vehicles and/or heavy equipment are not allowed on turf areas unless prior approval is given by the Park Film Office.
- Production companies must provide their own restroom and trash receptacles. The City dumpsters and trash cans cannot be used so all self-generated trash has to be removed and disposed of off-site.
- Nudity is prohibited and not allowed in any Recreation and Parks facility.
- Film permits do not provide exclusive use of a park or recreation area.
- Service roads, parking lot driveway access, handicap or electric vehicle designated parking stalls may not be blocked or restricted. Emergency vehicle access lanes must be maintained in parking lots and park streets at all times.
- **A 20 Foot unobstructed lane must be maintained between parked vehicles/trailers in all parking lots and Recreation and Parks roadways for emergency vehicle access**.

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- Due to underground plastic irrigation lines and trees having shallow root systems, staking or drilling into turf, rocks, trees or asphalted areas is not permissible unless prior approval is given by the Park Film Office. This approval will be noted in the permitted guidelines.
- Locked park gates can only be accessed by a Park Film Office Monitor. Security of open gates must be provided by the permitted company. Any equipment that is permitted to stay overnight must be guarded by the permitted company's security group.
- Alterations to natural or manmade surroundings or content of the park are not permissible unless documented in these specific guidelines. The permit holder is financially responsible for all remediation should there be any damage or unauthorized alteration to Department property. The remediation and cost of will be determined by the Park Film Office.
- A Park Film Office Monitor(s) may be assigned to the permitted location. Their job is to ensure guidelines are followed, liaison between park patrons, other City employees and a communication link between Permitee and the Park Film Office for any additional needs or authorizations. When the Park Film Office is closed the Park Film Monitor has the authority and responsibility to modify these guidelines within the parameters given to them by their supervisor. The Park Film Monitor has access 24/7 to contact their supervisors if needed. The Permitee will be required to adhere to the instructions, restrictions and requests given by the Park Film Monitor.
- Smoking is prohibited on all Department properties. An exception has been made for permitted film production companies to smoke in areas that are designated by the Fire Safety Officer or Park Film Monitor. If a Fire Safety Officer or Park Film Monitor is not assigned to the Permitee there will be no smoking with the exception of an actor smoking while performing or as part of the scene.
- A designated smoking area may not be near any patron activity or facility. Large buckets of sand or water must be placed in this area for disposal of tobacco or tobacco related products. The designated smoking area may be revoked or not allowed depending on weather and location conditions. Failure to comply with the smoking restrictions may result in a fine.

F-98604-
WINDSOR FASHIONS INC / WINDSOR PROM 2016 (GRIFFITH PARK)

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